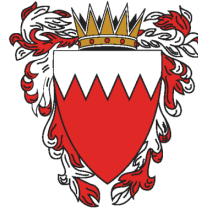


مُجَاهِدُ الْمِسَاحَةِ وَالسَّجَلِ الْعَقَّارِيِّ

Survey & Land Registration Bureau

Service Catalogue

Welcome Our Dear Customers



بجهاز المساحة والتسجيل العقاري
Survey & Land Registration Bureau

Property Registration Services

Requirements for transactions conducted by the Survey and Land Registration Bureau



Registering a Sales Contract

Required Documents:

- Title Deed
- Notarized Sales Contract
- Passport for Non-Bahrainis



Registering an apartment, residential unit, or office under the multi-storey and apartment system

Required Documents:

- Title Deed
- No Objection Certificate or Approval from the Residence Ownership Association
- Passport for Non-Bahrainis



Gift Registration

Required Documents:

- Title Deed
- Original Gift Certificate, certified by a Sharia Court and valid**
- Passport for Non-Bahrainis

- The Notarized Sale Contract must not be more than one year old at the time of filing completed request at SLRB.
- Gift contracts, which are more than one year old, will be accepted only after they are renewed by the competent court.
- Copies of the above-mentioned documents and requirements must be submitted when submitting the electronic registration application.



Requirements for transactions conducted by the Survey and Land Registration Bureau



Registering a division or partition judgment pursuant to a court ruling

Required Documents:

- Title Deed
- Decision of the Urban Planning development Authority with the division maps
- Judgement Letter from the Enforcement Court
- Passport of the owner or heirs if they are non-Bahrainis
- Certificate of No Appeal from the Competent Court



Registering a Property by Inheritance

Required Documents:

- Title Deed
- Sharia Will
- Passports for all non-Bahraini heirs



Registration of a Subdivision Plan

Required Documents:

- Title Deed
- Approved plan and a letter issued by the Urban Planning and Development Authority
- Passport for non-Bahrainis

- Copies of the above-mentioned documents and requirements must be submitted when submitting the electronic registration application.



Requirements for transactions conducted by the Survey and Land Registration Bureau



Registering a Mortgage Contract

Required Documents:

- Title Deed
- Notarized Mortgage Contract
- Bank Representation Letter



Registering a Transfer Contract

Required Documents:

- Title Deed for all related properties
- Notarized Transfer Contract for all parties
- Passport for non-Bahrainis



Waqf Transaction

Required Documents:

- Title Deed
- Valid Waqf Certificate by the Sharia Court
- Letter from the Endowments Administration
- Letter from the Minister of Justice, Islamic Affairs, and Endowments regarding the registration of the Waqf

- Copies of the above-mentioned documents and requirements must be submitted when submitting the electronic registration application.



Requirements for transactions conducted by the Survey and Land Registration Bureau



Title Deed Replacement

Required Documents:

- Court order for issuing the title deed replacement
- Passport for non-Bahrainis
- A certificate of non-appeal from court



Royal Gift Registration

Required Documents:

- Gift Certificate
- Property Map or Property Ownership Document, as applicable
- Gift recipient's passport or ID card (for non-Bahrainis).



Umrah Registration

Required Documents:

- Title Deed
- Umrah certificate certified by the competent Sharia court
- Passport for non-Bahrainis

- Copies of the above-mentioned documents and requirements must be submitted when submitting the electronic registration application.



Requirements for transactions conducted by the Survey and Land Registration Bureau



Registering a Corner Sale Contract

Required Documents:

- Title Deed adjacent to the corner to be purchased
- Corner survey certificate
- A notarized corner sale contract
- Passport for non-Bahrainis



Registering a Public Auction Judgment

Required Documents:

- Title Deed
- A judgment awarding the auction
- Execution Letter from the Enforcement Court specifying the property's clearance from any liens, restrictions, or registration marks, if any.
- Passport for non-Bahrainis



Registering a Will

Required Documents:

- Title Deed
- Death Certificate of the testator
- Passport for non-Bahrainis
- Will notarized by the Sharia Courts

- Copies of the above-mentioned documents and requirements must be submitted when submitting the electronic registration application.

Requirements for transactions conducted by the Survey and Land Registration Bureau



Housing Unit and Housing Plot Gift Registration

Required Documents:

- A letter with the number of the beneficiaries of the housing unit or plot
- A map of the housing unit or plot



Registering a Subdivision Contract

Required Documents:

- All title deeds involved in subdivision
- Subdivision map
- Passport for non-Bahrainis
- Subdivision Approval from the Urban Planning and Development Authority



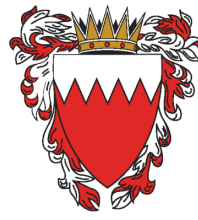
Registering Apartment Ownership Contracts with the Ministry of Housing

Required Documents:

- Title Deed
- Notarized Sales Contract
- Survey Plan of all apartments
- Final Approval for the Sale of Floors and Apartments from the Legally Authorized Authority

- Copies of the above-mentioned documents and requirements must be submitted when submitting the electronic registration application





بجهاز المساحة والتسجيل العقاري
Survey & Land Registration Bureau

Property Survey Services

Requirements for transactions conducted by the Survey and Land Registration Bureau



Deed plan for Un surveyed properties

Required Documents:

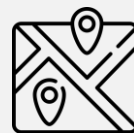
1. Copy of the Title deed
2. Copy of Passport or ID Card
3. Power of Attorney from the owner (if required)
4. Referral from the Registration and Follow-up Directorate for the deed plan preparation request
5. **Submit the request electronically**



Cadastral Survey Certificate

Required Documents:

1. Copy of the Title Deed
2. Copy of Passport or ID Card
3. Power of Attorney from the owner (if required)
4. **Submit the request electronically**



Request for Survey Information

Required Documents:

1. Filled Survey Information Request Form
2. Copy of the Title Deed
3. Copy of Passport or ID Card
4. Power of Attorney from the owner (if required)
5. Send all the above documents via **email** to:
cadastraldatarequest@slrb.gov.bh

Electronic Requests:

1. Access the eGovernment Portal: Bahrain.bh
2. Select "E-services by Entity", then choose "Survey and Land Registration Bureau"



Requirements for transactions conducted by the Survey and Land Registration Bureau



Survey Certificate from closed file

Required Documents:

1. Copy of the Title Deed
2. Copy of Passport or ID Card
3. **Submit the request electronically (coming soon)**



Deed plan for Surveyed Properties (Bypass)

Required Documents:

1. Copy of the Title Deed
2. Copy of Passport or ID Card
3. Referral from the Registration and Follow-up Directorate for the Deed Plan preparation request
4. **Submit the request electronically (coming soon)**



Cadastral Survey Maps

Required Documents:

1. Official Referral from a Government entity
2. Formal Letter from private sector or Individuals to the Survey Directorate
3. Map showing the requested location, or a drawing showing site coordinates (dimensions)

Electronic Requests:

1. Access the eGovernment Portal: Bahrain.bh
2. Select "E-services by Entity", then choose "Survey and Land Registration Bureau"





Preparation of Cadastral Survey Plans

Required Documents:

- Copy of the Title Deed
- Copy of Passport or ID Card
- Power of Attorney from the owner (if required)
- Referral from the Registration and Follow-up Directorate with attached approval from the Urban Planning and Development Authority for preparing cadastral plans and approved deed plans for subdivisions , or approval from the Real Estate Regulatory Authority (RERA) if for apartment units.

Electronic Requests:

1. Access the eGovernment Portal: Bahrain.bh
2. Select "eServices by Entity", then choose "Survey and Land Registration Bureau"



بجهاز المساحة والتسجيل العقاري
Survey & Land Registration Bureau

Topographic Survey Services

SLRB Jobs requirements



Request of Topographic Maps Scale 1:25.000 (Map of Bahrain) - Manama, Budaiya, Riffa, Hamad Town, Rumaitha, Ras Al Bar, Hawar Island North, Hawar Island South

Documents Required

- A copy of the application if submitted via email.



Request of Topographic Maps Scale 1:50.000 (Map of Bahrain) - North 1, North 2, South, Hawar, Fasht Al-Jarim, Hair Shtayyeh

Documents Required

- A copy of the application if submitted via email.



Request of Topographic Maps Scale 1:100.000 (Map of Bahrain)

Documents Required

- A copy of the application if submitted via email.



Request of Topographic data scale 1:1000

Documents Required

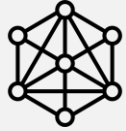
- A request stating the reason for obtaining the data along with boundaries of the requested area apply in person or by e-mail.

Communication Channels:

tsd_mail@slrb.gov.bh

Phone number: +973 17507000, or by visiting the Topographic Survey Directorate in person on the 4th Floor.





GNSS Permanent Reference Network (PRN) Registration

Documents Required

- Fill the registration form and send a request to the PRN official email prn@slrb.gov.bh



As-Built Survey job auditing

Documents Required

1. A copy of the design file.
2. A letter for submission of As-built job.
3. Notification of project.
4. project survey report.
5. Provide all surveyed raw data, including: Control points (original file). Submission of raw data in CSV or .txt format.
6. Submit Updated as-built drawing. Data to be delivered in (.dgn, .dwg) format, ensuring it is 3D CAD.
7. In the case of reclamation projects, a license conditions compliance form must be submitted.
8. Any additional supporting information for the project, such as photographs, etc.

Apply by email Asbuilt@slrb.gov.bh.



Request of Topographic Maps Scale 1:200,000 (Map of Bahrain)

Documents Required

- A copy of the request if submitted by email.



Request of Topographic Maps - 1:250,000 Kingdom of Bahrain Map

Documents Required

- A copy of the request if submitted by email.

Communication Channels:

tsd_mail@slrb.gov.bh

Phone number: +973 17507000, or by visiting the Topographic Survey Directorate in person on the 4th Floor.





Request of Digital Terrain Model (DTM)

Documents Required

- A request clearly specifying the areas of interest along with a detailed explanation of the reason for obtaining the data apply in person or by e-mail



Request of Contour Map

Documents Required

- A request clearly specifying the areas of interest along with a detailed explanation of the reason for obtaining the data apply in person or by e-mail



Request of High-Resolution Aerial Photos (Orthophoto)

Documents Required

- A request clearly specifying the areas of interest along with a detailed explanation of the reason for obtaining the data apply in person or by e-mail



Benchmark/ Control Points request

Documents Required

- Official letter/ email
- The location and type of the requested point (ex. screen shot from google map for the require location)

Communication Channels:

tsd_mail@slrb.gov.bh

Phone number: +973 17507000, or by visiting the Topographic Survey Directorate in person on the 4th Floor.





بجهاز المساحة والتسجيل العقاري
Survey & Land Registration Bureau

Hydrographic Survey Services

Requirements for transactions conducted by the Survey and Land Registration Bureau



Current meter operation

Documents Required

A letter or email addressed to the Hydrographic Survey Directorate specifying the coordinates of the area where the direction and speed of the currents need to be measured



Request a survey using the Single Beam Echosounder

Documents Required

A letter or email addressed to the Hydrographic Survey Directorate specifying the coordinates of the area to be surveyed. Additionally, a map of the area must be attached as AutoCAD format or any other digital format



Request a survey using the Multibeam Echosounder

Documents Required

A letter or email addressed to the Hydrographic Survey Directorate specifying the coordinates of the area to be surveyed. Additionally, a map of the area must be attached as AutoCAD format or any other digital format

Communication Channels

Email :info@slrb.gov.bh

Phone number: +973 17507221, or by visiting the Hydrographic Survey Directorate in person at Mina Salman

Requirements for transactions conducted by the Survey and Land Registration Bureau



Request for Electronic Navigational Charts ENCs

Documents Required

Contact an IC-ENC Value-Added Reseller (VAR). Bahrain's ENCs are exclusively distributed through authorized VARs at the website of the International Centre for Electronic Navigational Charts (IC-ENC)

www.ic-enc.org



Request for Tide data

Documents Required

A letter or email addressed to the Hydrographic Directorate specifying the coordinates of the area for which tide readings are required



Request for bathymetric data

Documents Required

A letter or email addressed to the Hydrographic Directorate specifying the coordinates of the area where bathymetric data are needed , along with the required accuracy of the data. Additionally, a map of the area must be attached in AutoCAD format or any other digital format

Communication Channels

Email :info@slrb.gov.bh

Phone number: +973 17507221, or by visiting the Hydrographic Survey Directorate in person at Mina Salman

Requirements for transactions conducted by the Survey and Land Registration Bureau



Tidal Stream Atlas Book

Documents Required

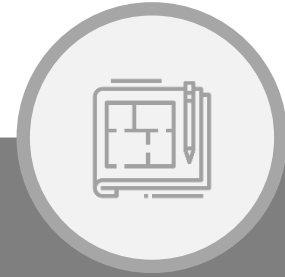
Visit the Hydrographic Survey Directorate office at Mina Salman to purchase the book



Tide Tables Book

Documents Required

Visit the Hydrographic Survey Directorate office at Mina Salman to purchase the book



Request for Nautical Charts

Documents Required

A letter or email to the Hydrographic Survey Directorate with your inquiry or charts request
Or, you may visit the Directorate office at Mina Salman to collect or purchase the charts directly

Communication Channels

Email :info@slrb.gov.bh

Phone number: +973 17507221, or by visiting the Hydrographic Survey Directorate in person at Mina Salman





Book of symbols, abbreviations and terms used in maps

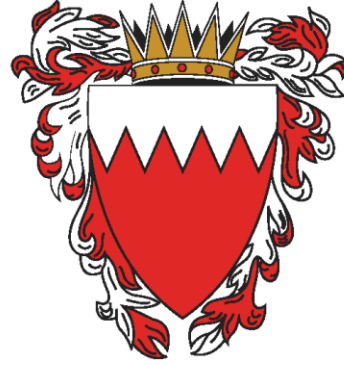
Documents Required

Visit the Hydrographic Survey Directorate office at Mina Salman to purchase the book

Communication Channels

Email :info@slrb.gov.bh

Phone number: +973 17507221, or by visiting the Hydrographic Survey Directorate in person at Mina Salman



بِجَاهِ الْمَسْأُحَةِ وَالسَّجِيكِ الْعَقَّارِيِّ

Survey & Land Registration Bureau